



District Business & Advisory Services

Judy Kershaw, Director - DBAS: 408-453-6599

Bulletin: 17-008

Date: October 14, 2016

To: District Chief Business Officers
District Fiscal Directors

From: Nghia Do, Advisor

Re: Child Support Payments By Electronic Fund Transfer (EFT)

California law requires employers who submit State Disability Insurance (SDI) and Personal Income Tax (PIT) deposits by EFT to also remit by EFT any child support wage withholding payments to recipients who live in California.

To comply with this requirement, the Santa Clara County Office of Education's payroll and financial system (QSS/QCC) has been enhanced to add a "Child Support Module" that will generate the remittance files containing the California child support recipient information for each payroll. After processing payroll, the file generated by the Child Support Module will automatically be transmitted to the California Department of Child Support Services and Wells Fargo Bank to pay the recipients.

The change to making payments by EFT to child support recipients will start with the October 2016 end of month payroll. The Technology Services Branch (TSB) will replace two voluntary deduction codes (Vol-Ded) 5511 and 5516 with a new Vol-Ded code 0199 for all employees that are currently set up with the Vol-Ded codes 5511 and 5516 in their deduction (PD) screen. District Business and Advisory Services (DBAS) will input the data, such as California case identifier, recipients' names, court order number, payment amount, and any other information needed to prepare the file in the QSS/QCC Child Support Module.

Please distribute this information within your District as deemed appropriate.